**UVISA Checklist for Principal**

** Cover Letter**

** Index of Documents**

** G-28 (Attorney Form)**

 For principal (signed by principal and attorney)

** I-918 (Application)**

 Application Form signed by all parties (principal, attorney, translator)

 Any attachments to the application

 Identification Documents

 Passport

 Birth Certificate

 Marriage Certificate (if appropriate)

 Family Photographs

 Supporting Documents for Abuse:

 Client Statement (signed by principal and translator)

 Medical Records/Photos of Abuse

 Birth Certificates of US born children

 Education Records (of principal and/or children)

 Counselor Letter

 Any Criminal Paperwork (from UVISA crime)

 Other Letters of Support

 Other

 Principal’s Criminal History Documents

 Certified Dispositions

 Arrest Reports

 Statutes

 Other

** I-918 Supplement B**

** 1-192 (Inadmissability Waivers)**

 Application signed by all necessary parties (principal, attorney, translator)

 Any necessary attachments to the application

** I-912 (Fee Waiver)**

 Application signed by all parties (principal, derivatives, attorney, translator)

 Supporting Documents:

 Medical cards for children

 Tax Return

 Pay Stubs/Bank Accounts

 Utility Bills, rent receipts, mortgage, medical bills, education bills

 Other:

** I-765 (Employment Authorization)**

 Application Form signed by all parties (principal, attorney)

 Two passport photos

**UVISA Checklist for Derivative(s)**

** Cover Letter**

** Index of Documents**

** G-28 (Attorney Form) signed by derivative and attorney**

 For Spouse

 For child

** I-918A (Application)**

 Application signed by all parties (principal, derivative, attorney, translator)

 Any attachments to the application

 Identification Documents

 Passport

 Birth Certificate

 Qualifying Relationship Documents:

 Marriage Certificate

 Birth Certificate

 Other

 Supporting Documents for Abuse:

 Personal Statement (signed by derivative and translator)

 Derivative’s Criminal History Documents

 Certified Dispositions

 Arrest Reports

 Statutes

 Other

** 1-192 (Inadmissability Waivers)**

 Application signed by all necessary parties (derivative, attorney, translator)

 Any necessary attachments to the application

** I-765 (Employment Authorization)**

 Application Form signed by all parties (derivative, attorney)

 Two passport photos