**UVISA Checklist for Principal**

** Cover Letter**

** Index of Documents**

** G-28 (Attorney Form)**

  For principal (signed by principal and attorney)

** I-918 (Application)**

  Application Form signed by all parties (principal, attorney, translator)

  Any attachments to the application

  Identification Documents

  Passport

  Birth Certificate

  Marriage Certificate (if appropriate)

  Family Photographs

  Supporting Documents for Abuse:

  Client Statement (signed by principal and translator)

  Medical Records/Photos of Abuse

  Birth Certificates of US born children

  Education Records (of principal and/or children)

  Counselor Letter

  Any Criminal Paperwork (from UVISA crime)

  Other Letters of Support

  Other

  Principal’s Criminal History Documents

  Certified Dispositions

  Arrest Reports

  Statutes

  Other

** I-918 Supplement B**

** 1-192 (Inadmissability Waivers)**

  Application signed by all necessary parties (principal, attorney, translator)

  Any necessary attachments to the application

** I-912 (Fee Waiver)**

  Application signed by all parties (principal, derivatives, attorney, translator)

  Supporting Documents:

  Medical cards for children

  Tax Return

  Pay Stubs/Bank Accounts

  Utility Bills, rent receipts, mortgage, medical bills, education bills

  Other:

** I-765 (Employment Authorization)**

  Application Form signed by all parties (principal, attorney)

  Two passport photos

**UVISA Checklist for Derivative(s)**

** Cover Letter**

** Index of Documents**

** G-28 (Attorney Form) signed by derivative and attorney**

  For Spouse

  For child

** I-918A (Application)**

  Application signed by all parties (principal, derivative, attorney, translator)

 Any attachments to the application

  Identification Documents

  Passport

  Birth Certificate

  Qualifying Relationship Documents:

  Marriage Certificate

  Birth Certificate

  Other

  Supporting Documents for Abuse:

  Personal Statement (signed by derivative and translator)

  Derivative’s Criminal History Documents

  Certified Dispositions

  Arrest Reports

  Statutes

  Other

** 1-192 (Inadmissability Waivers)**

  Application signed by all necessary parties (derivative, attorney, translator)

  Any necessary attachments to the application

** I-765 (Employment Authorization)**

  Application Form signed by all parties (derivative, attorney)

  Two passport photos